

Minutes of the Joint Annual General Meeting

Poplar Ridge School Council and PTA September 27, 2022 @ 9:00 am

Multi-Purpose Room @ Poplar Ridge Elementary

*indicates written report / attachments provided

Joint General meeting attendees: Colet Grimbeek, Colleen Robertson, Kelly Fairall, Megan Valet-Fredine, Darren Pickering, Tara Archuk, Carolynne Muncer, Sasha Sadowski, Tricia Hanson, Jen Creasy, Alyne Hoar, Steph Sommerfeldt, Eloise Silvernagle, Lori Misener and Jen Hein

1. Call to order at 9:01 am and introductions were made and housekeeping taken care of (washroom location and Muster point)
2. Approval of the Amended agenda – removing the Trustee report, as Sherry Cooper is not present - 1st motion was Sasha and 2nd motion was Jen C
3. Approval of May 31, 2022 Minutes – minutes on the website were not the amended minutes. The correct amended minutes were approved - 1st motion was Colet and 2nd was Kelly. The amended minutes to be updated on the website.
4. Principal's Report - Carolynne Muncer
 - A) Truth and Reconciliation Commission of Canada – Indigenous Education and why it is important to teachers, leaders and students. An Indigenous Leads day was held for Chinooks Edge to continue to build knowledge and make Indigenous Education Priority. Schools and offices will be closed on September 30, 2022 to observe the National Day of Truth and Reconciliation. In 2015, the Truth and Reconciliation Commission put forward 94 recommended "Calls to Action" that have been accepted by all levels of Government across Canada. The Alberta School Councils' Association is very proud to partner with many organizations to bring about awareness of the positive relationships being developed and actions taken for reconciliation
 - B) Collaboration Days – teachers and EAs work together. Teams plan for support and intervention for students. There is new Kindergarten – Grade 3 curriculum Implementation work. There is new grade 4-6 Wellness and new curriculum implementation as well
 - C) The YES Program (Youth Empowerment and Support) will begin in our school Oct 5 – Christmas. Our success coach this year is Charlotte Heirman who will coach our students in grade level appropriate learning
 - D) Children have been participating in the KM club at noon recess and practicing their running – committed children will get to participate in the Division Fun Run in Innisfail on October 6, 2022 – A bus will transport approx. 42 children
 - E) Boys and Girls club will start at Poplar Ridge School on Tuesday's for age 7-12 for 10 sessions – registration is on line. Info will go home in the October newsletter
 - F) Poplar Ridge School has a Core values wheel that teachers and students refer to. Relationships, Excellence, Courage, Respect and Integrity. The new wheel displays symbolic animals with each value. We are talking about how to acknowledge students who display these characteristics – possibly recognized in assemblies – or look into pins or keychains of some sort. Students would have to unanimously earn these.
5. Financial Report – Kelly Fairall
 - a) Financial audit requires 2 volunteers – please speak to Kelly to volunteer
 - b) 2022/ 2023 school year PTA Budget * Budget was amended under field trips and 1st motion of approval was Jen Creasy and 2nd was Tricia Hanson. Detailed treasurer report and financial reports were discussed. Karen Crawford will be the new Casino Chairperson for 2024
 - c) A time will be set up with the bank to transfer signing authority to the new Chairs of PTA – Colleen Robertson and Colet Grimbeek

- d) Field Trip , Tech Enhancement forms as well as Fundraising Event forms have been created
6. No Trustee report as Sherry Cooper is not present
7. PTA Committee Report
- a. Bottle Drop off – Colet Grimbeek September 6-9 we raised \$1146.70 and we will hold another one during Parent/Teacher interviews at the school Nov 23/24. We will have the trailer there all week , Nov 21 - 24 and look into it staying later in the evening on interview nights.
 - b. ADmazing coupon books – company is not producing books this year so we are unable to utilize this as a fundraiser. It is unknown if there will be one produced in the future.
 - c. School clothing – Eloise Silvernagle -Families will be able to order school clothing until September 30 on the Poplar Ridge website or by paper order, sent home to each child. Cash, check and e-transfers will be accepted and orders will be done locally through Country Stitch Design.
 - d. Healthy Hunger – Jen Creasy - This will be offered on Tuesdays and Thursdays and you order on the Poplar Ridge website – Papa John’s can be ordered on the first Monday of each month from both Red Deer or Sylvan locations
 - e. Hot lunch – Steph Sommerfeldt - We are able to book out the multipurpose room and use the kitchen for preparing hot lunches as needed. We will start hot lunches off with Hot Dog Friday’s on Kindergarten Friday’s: October 14, November 4 and December 2. Steph will organize with the help of volunteers. An order form will be sent out and linked on the website. We hope to see hot lunch grow again as the year unfolds. All interested volunteers should contact Steph. PTA will also be providing a complimentary Turkey Lunch to all staff and students of Poplar Ridge on Dec 16 (donations may be made on the hot lunch order form). Colet Grimbeek volunteered to organize this
 - f. Sun – Oka Apples - Colleen Robertson - we are currently sitting at an order of 88 boxes and need a minimum of 100 boxes to get the free shipping – we will put out another reminder to families to get their last orders in – these should be picked and delivered sometime in October – direct from the Okanagan
 - g. Photo Opportunity – we would like to ask Photographers in our school to contact us so we can discuss an opportunity to take family photos (set up private sessions) as a fundraising opportunity. Tricia will look into Mabel's Labels as a possible fundraising partner
 - h. Playground update – we have been communicating throughout the summer and delivery and installation is still planned for October
8. New Business
- a) We are looking for recruits as a fundraising coordinator and volunteers for various tasks throughout the year – we will set up a contact list of volunteers and ask for volunteer names in the newsletter
 - b) Future Meeting dates to be considered on Tuesday’s at 9:00 am in the Multi-purpose room. October 25, November 29, January 17, March 7, April 25 and June 6
9. Meeting was adjourned 10:58 : All invited to stay for coffee